

APPLICATION FOR OBTAINING INFORMATION UNDER THE RIGHT TO INFORMATION ACT, 2005

To,
The Public Information Officer,

1. Name of the Applicant : _____
2. Address : _____

_____  _____
email : _____

3. Particulars of Information required:
i) Details of information required : _____

ii) Period for which information asked for : _____
iii) Other details : _____

4. Format in which information is required : _____
5. Mode of delivery expected (*ordinary, speed or registered post, by courier, by hand, through internet or e-mail, by fax, etc.*) : _____

6. The information can be furnished within 30 days as prescribed under Section 6 (1) / the information sought for concerns my life and liberty, therefore the information may be furnished to me within 48 hours. (*Please delete the inapplicable portion*).

7. Without prejudice to my rights under the RTI Act 2005, to facilitate faster retrieval of information, I would like to state that the information could be available in _____ (*please indicate the name of concerned Office*).

8. I state that the information sought does not fall within the restrictions contained in section 8 and 9 of the Act and to the best of my knowledge it pertains to your office.

9. I also state that I am a citizen of India and I am eligible to seek information under the Right to Information Act, 2005.

10. A D.D. / Postal Order of Rs. _____/- (No. _____ dated _____) is enclosed towards Application fees (Rs. 10/-) and Postage Charges (Rs. _____/-) or The applicant is not liable to pay any fee because he/she is below the poverty line (*proof is attached*).

Place: _____

Date: _____

(Applicant's Signature)